



Serving the Wisconsin counties of
Brown • Door • Florence • Kewaunee •
Manitowoc • Marinette • Menominee • Oconto
• Outagamie • Shawano • Sheboygan

520 N Broadway Ste 320
Green Bay, WI 54303
(920) 617-1384
BayAreaWDB.org

Accessibility and Equal Opportunity Information 04/20/2023

Babel Notice

In accordance with 29 CFR 38.9 (g)(3), Limited English Proficient (LEP) individuals seeking access to information about WIOA programs offered through the Bay Area WDB and its American Job Center partners, will receive language assistance in all communications of vital information.

Vital information is defined as information, whether written, oral, or electronic, that is necessary for an individual to understand how to obtain any aid, benefit, service, and/or training; necessary for an individual to obtain any aid, benefit, service and/or training; or required by law.

An interpreter, as well as the availability of free language assistance such as rulebooks; written tests that do not assess English language competency, but rather assess competency for a particular license, job, or skill for which English proficiency is not required; and letters or notices that require a response from the beneficiary or applicant, participant or employee will be provided to all LEP individuals at no cost to the individual.

WIOA Title I-financially assisted programs or activities or offerings provided by the Bay Area WDB and its service providers are supported with federal funding from the Workforce Innovation and Opportunity Act (WIOA). The Bay Area WDB is an equal opportunity service provider and employer.

English

IMPORTANT! There are documents that contain important information about WIOA training services; how to apply for training services; and your rights, responsibilities, and/or benefits. It is critical that you understand the information in these documents. You can receive telephone translation assistance for all documents by calling (920) 617-1384 at no cost to you.

Español

¡IMPORTANTE! Hay documentos que contienen información importante acerca de los servicios de capacitación de WIOA, cómo solicitar servicios de capacitación, sus derechos, responsabilidades y / o beneficios. Es fundamental que entienda la información de estos documentos. Usted puede recibir asistencia de traducción telefónica de todos los documentos por calling (920) 617-1384 sin costo alguno para usted.

A proud partner of the americanjobcenter network

Bay Area WDB, serving WIOA Title I, is an Equal Opportunity Service Provider and Employer.

If you need this information or printed material in an alternate format or in a different language, services are available free of charge by contacting us at 920-617-1384 or info@bayareawdb.org. Deaf, hard of hearing or speech-impaired callers can reach us through Wisconsin Relay Service at 7-1-1.

\\bawdbdc01\company\1 Policies and Procedures\Equal Opportunity\Accessibility and Equal opportunity Information (04-50-23)

Chinese

重要的！有些文件包含有关 WIOA

培训服务的重要信息；如何申请培训服务；以及您的权利、责任和/或利益。了解这些文档中的信息至关重要。您可以通过拨打 (920) 617-1384 免费获得所有文件的电话翻译帮助。

Zhòngyào de! Yǒuxiē wénjiàn bāohán yǒuguān WIOA péixùn fúwù de zhòngyào xìnxī; rúhé shēnqǐng péixùn fúwù; yǐjí nín de quánlì, zérèn hé/huò lìyì. Liǎojiě zhèxiē wéndàng zhōng de xìnxī zhì guān zhòngyào. Nín kěyǐ tōngguò bōdǎ (920) 617-1384 miǎnfèi huòdé suǒyǒu wénjiàn de diànhuà fānyì bāngzhù

Hmong

TSEEM CEEB! Muaj cov ntaub ntawv uas muaj cov ntaub ntawv tseem ceeb txog WIOA cov kev pabcuam kev cob qhia; yuav ua li cas thov rau kev pabcuam kev cob qhia; thiab koj cov cai, lub luag haujlwm thiab / lossis cov txiaj ntsig. Nws yog ib qho tseem ceeb uas koj nkag siab cov ntaub ntawv hauv cov ntaub ntawv no. Koj tuaj yeem tau txais kev pab txhais lus hauv xov tooj ntawm txhua cov ntaub ntawv los ntawm kev hu rau (920) 617-1384 yam tsis tau them nqi rau koj.

Korean

중요한! WIOA 교육 서비스에 대한 중요한 정보가 포함된 문서가 있습니다. 교육 서비스 신청 방법 귀하의 권리, 책임 및/또는 혜택. 이 문서의 정보를 이해하는 것이 중요합니다. (920) 617-1384으로 전화하시면 모든 문서에 대한 전화 번역 지원을 무료로 받으실 수 있습니다.

jung-yohan! WIOA gyoyug seobiseue daehan jung-yohan jeongboga pohamdoen munseoga issseubnida. gyoyug seobiseu sincheong bangbeob gwihai gwonli, chaeg-im mich/ttoneun hyetaeg. i munseoui jeongboleul ihaehaneun geos-i jung-yohabnida. (920) 617-1384 eulo jeonhwahasimyeon modeun munseo daehan jeonhwa beon-yeog jiwon-eul mulyolo bad-eusil su issseubnida.

Accommodation Requests

Auxiliary aids and services are available upon request to individuals with disabilities. Please contact your WIOA Title I Career Planner or the Bay Area WDB office for such requests.

Wisconsin Relay (7-1-1)

Wisconsin Relay is a free service that provides full telephone accessibility to people who are deaf, hard of hearing, deaf-blind and speech-disabled. The service is available by dialing 7-1-1 or by calling TTY 1-800-947-3529. For more information, visit www.wisconsinrelay.com.

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Equal Opportunity Is the Law

It is against the law for this recipient of Federal financial assistance to discriminate on the following basis:

Against any individual in the United States, on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or, against any beneficiary of, an applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual's citizenship status or participation in any WIOA Title I-financially assisted program or activity.

What to do if you believe you have experienced discrimination:

If you think that you have been subjected to discrimination under a WIOA Title I-financially assisted program or activity, you may file a complaint within one hundred eighty days (180) days from the date of the alleged violation with the recipient's Local Equal Opportunity Officer:

Local	Vickie Patterson, Equal Opportunity Officer Bay Area Workforce Development Board 520 N Broadway, Suite 320 Green Bay, WI 54303 Phone: 920-492-0196 Wisconsin Relay Service: 7-1-1 Email: vpatterson@bayareawdb.org
State	Susana Vázquez García, DWD-DET Equal Opportunity Officer Wisconsin Department of Workforce Development Division of Employment and Training 201 E Washington Ave., Room E100, PO Box 7972 Madison, WI 53707-7972 Telephone: (608) 405-4067 Wisconsin Relay Service: 7-1-1 Email: deteocontact@dwd.wisconsin.gov
Federal	Director, Civil Rights Center (CRC) U.S. Department of Labor 200 Constitution Avenue NW, Room N-4123 Washington, DC 20210 or electronically as directed on the CRC website at www.dol.gov/crc

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action or until ninety (90) days passed (whichever is sooner) before filing with the Civil Rights Center (see address above).

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If the recipient does not give you a written Notice of Final Action within ninety (90) days of the day on which the complaint was filed, you do not have to wait for the recipient to issue that Notice before filing a complaint with CRC. However, the CRC complaint must be filed within thirty (30) days of the ninety (90) day deadline (in other words, within one hundred twenty (120) days after the day on which the complaint was filed with the recipient).

If the recipient does provide a written Notice of Final Action on the complaint, but the complainant is dissatisfied with the decision or resolution, the complainant may file a complaint with CRC. The CRC complaint must be filed within thirty (30) days of the date on which the complainant received the Notice of Final Action.

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