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520 N Broadway Ste 320
Green Bay, WI 54303
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BayAreaWDB.org

BAY AREA BOARD OF LOCAL ELECTED OFFICIALS

Thursday, February 9, 2023

1:00 P.M. - 3:00 P.M.

MINUTES

Present: Troy Streckenbach (Brown), David Englebert (Door), Jeanette Bomberg (Florence), Tom Romdenne (Kewaunee), Bob Ziegelbauer (Manitowoc), John Guarisco (Marinette), Eva Johnson (Menominee), Theresa Willems (Oconto), Tom Nelson (Outagamie), James Przybylski (Shawano), Vernon Koch (Sheboygan); Matt Valiquette, Nan Macy (staff)

Absent: None

- I. CALL TO ORDER/ROLL CALL** – The meeting was called to order at 1:02 P.M. at the Bay Area Workforce Development Board office, 520 N Broadway, Green Bay. A quorum was present.
- II. WELCOMING REMARKS** – Matt Valiquette shared Local Unemployment, Job Openings, and other data comparing the Wisconsin average with Bay Area WDB’s 11-county average. In summary, levels are coming back to those prior to the pandemic in 2020. It was noted that this is Matt’s last LEO meeting as our Executive Director. He will be leaving for another opportunity on March 3, 2023. An Executive Search Committee is being formed.
- III. LEO BOARD BUSINESS**
 - A. LEO Meeting Minutes from November 20, 2022, were approved with a motion and a second by Jim Przybylski and Troy Streckenbach, respectively. Eve Johnson abstained.
 - B. Governance
 1. WIOA Regional Plan Review Attestation was completed indicating that the only substantive change was the Board Chairs.
 2. PY22 DWD Coordinated Monitoring Report close-out letter confirmed that any issues have been appropriately resolved. The report resulted in no disallowed costs.
 3. Triennial Job Center Recertification – This has been submitted for the Brown and Sheboygan County comprehensive Job Centers. The Marinette County Job Center is an affiliate center, and the Shawano location has been decertified although there are some services being offered.
 4. PY22 One Stop MOU is under review at the Department of Workforce Development (DWD)
 5. BAWDB Executive Search Committee will require 2-3 LEOs to serve on the committee. Volunteers John Guarisco, Theresa Willems, and Bob Ziegelbauer were unanimously approved with a motion and a second by Tom Nelson and Tom Romdenne, respectively.

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IV. OPERATIONAL OVERVIEW

- A. Programs – A overview of the 7 programs being administrated, and the numerous contracts and agreements within and a part of those 7 programs.
- B. Performance – A 3-year WIOA Performance Summary was presented which indicates that BAWDB has met 2 of the 15 measurements and exceeded the rest.
- C. Strategic Plan – The Strategic Planning is on hold, however, the following key focus areas are being addressed by staff in the absence of a formal plan:
 - 1. Impactful Relationships – Creating and sustaining collaborative relationships.
 - 2. Innovative Outreach & Operational Solutions – Developing innovative methods to engage and serve customers.
 - 3. BAWDB Sustainability – Maximizing by balancing human talent, existing and emerging technology, and financial resources.

V. FINANCIAL SUMMARY – A projected PY23 Operations Financial Summary was presented with any ending grants and an anticipated 10% decrease in WIOA funding, as well as the PY23 Corporate Budget Summary.

VI. FEDERAL, STATE, AND COUNTY UPDATES – Roundtable updates.

VII. ADJOURNMENT - Adjournment was unanimously approved at 2:13 P.M. with a motion and a second from John Guarisco and Troy Streckenbach, respectively.

NEXT MEETING

Thursday, May 11, 2023

Bay Area WDB | 520 N Broadway, Ste 320 | Green Bay, WI 54303

1:00 P.M. – 3:00 P.M.

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