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520 N Broadway Ste 320  
Green Bay, WI 54303  
(920) 617-1384  
BayAreaWDB.org

## BAY AREA BOARD OF LOCAL ELECTED OFFICIALS

Thursday, November 10, 2022

1:00 P.M. - 3:00 P.M.

### MINUTES

**Present:** Troy Streckenbach (Brown), Jeanette Bomberg (Florence), Tom Romdenne (Kewaunee), Bob Ziegelbauer (Manitowoc), John Guarisco (Marinette), Tom Nelson (Outagamie), James Przybylski (Shawano), Vernon Koch (Sheboygan); Matt Valiquette, Nan Macy (staff)

**Absent:** David Englebert (Door), Eva Johnson (Menominee), Theresa Willems (Oconto),

- I. CALL TO ORDER/ROLL CALL** – The meeting was called to order at 1:02 P.M. at the Bay Area Workforce Development Board (the “Board”), 520 N Broadway, Green Bay. A quorum was present.
- II. WELCOMING REMARKS & MISSION MOMENT** – Matt Valiquette, Executive Director, reviewed Bay Area WDB Mission and Vision statements.
- III. LEO BOARD BUSINESS**
  - A. Consent Agenda
    1. LEO Meeting Minutes from September 8, 2022 – Minutes were unanimously approved with a motion and a second from Jeanette Bomberg and Tom Romdenne, respectively.
    2. DRAFT Winning with Wisconsin’s Workforce Business Roundtable Series – Valiquette introduced a new DWD project for which each WDA hosts quarterly employer events. The allotted funding would be 20K, which is not considered feasible based on our staffing and costs.
  - B. Governance
    1. WIOA Local Plan Review Attestation – As a Federal requirement, the WDA produces a Local Plan every three years and is required to submit any modifications or file Attestation when no changes have been made. Bay Area WDB is submitting an Attestation with potential changes made once the Strategic Plan is adopted.
    2. Consortium Agreement – The Agreement between the 11 counties of the WDA requires new signatures when elections or changes of a Chief Executive or Board Supervisor are made. This was updated following the April 2022 elections.
    3. Triennial Job Center Recertification – This has been submitted for Brown and Sheboygan County Job (comprehensive) Centers and Marinette County Job Center, an affiliate center. Significant restructuring and redesign of our job center system will take place in the future as we become more agile in responding to and serving our customers.

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**IV. OPERATIONAL OVERVIEW**

- A. Programs – Review of the main programs we are administering and their funding levels as well as a description of the staggered timelines and the organization needed to evaluate and prepare budgets and support services.
- B. Performance – Bay Area WDB met or exceeded performance goals for July 2021-June 2022.
- C. Strategic Plan – The Strategic Planning Committee and the Board continue toward having a 2022-2025 Strategic Plan. Key Focus Areas that have been identified, and are being addressed ahead of a formal plan, include:
  - 1. Impactful Relationships – Creating and sustaining collaborative relationships.
  - 2. Innovative Outreach & Operational Solutions – Developing innovative methods to engage and serve customers.
  - 3. BAWDB Sustainability – Maximizing by balancing human talent, existing and emerging technology, and financial resources.

**V. MIDYEAR FINANCIAL SUMMARY** – Presented midyear expenditures and balances remain by grant, noting that not all grants run on the Program Year or by calendar year.

**VI. FEDERAL, STATE, AND COUNTY UPDATES** – Roundtable updates.

**VII. ADJOURNMENT** - Adjournment was unanimously approved at 2:13 P.M. with a motion and a second from Streckenbech and Guarisco, respectively.

**NEXT MEETING**

**Thursday, February 9, 2023**

**Bay Area WDB | 520 N Broadway, Ste 320 | Green Bay, WI 54303**

**1:00 P.M. – 3:00 P.M.**

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