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520 N Broadway Ste 320
Green Bay, WI 54303
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BayAreaWDB.org

BAY AREA BOARD OF LOCAL ELECTED OFFICIALS

Thursday, September 8, 2022

1:00 P.M. - 3:00 P.M.

MINUTES DRAFT

Present: Troy Streckenbach (Brown), David Englebert (Door), Jeanette Bomberg (Florence), Tom Romdenne (Kewaunee), Bob Ziegelbauer (Manitowoc), John Guarisco (Marinette), Eva Johnson (Menominee), Theresa Willems (Oconto), Tom Nelson (Outagamie), James Przybylski (Shawano); and Matt Valiquette, Nan Macy (staff)

Absent: Vernon Koch (Sheboygan)

I. CALL TO ORDER/ROLL CALL – The meeting was called to order at 1:02 P.M. at the Bay Area Workforce Development Board (the “Board”), 520 N Broadway, Green Bay. A quorum was present.

II. WELCOMING REMARKS & INTRODUCTIONS

Troy Streckenbach noted the favorable impression the Board has made; its name is being raised locally and statewide via partnerships and the Navigator program. Matt Valiquette, Executive Director, cited the Board’s increased investment and effort toward building talent and improving outreach and engagement as being initiative-taking strategies, along with supporting broadband solutions for rural areas.

III. NOMINATION OF LEO BOARD CHAIR – Streckenbach, having served as LEO Chair for two consecutive terms, nominated John Guarisco (Marinette) as the new Chair and Tom Nelson (Outagamie) as Vice-Chair. Both gentlemen accepting, a motion was made, seconded, and unanimously carried.

IV. ORGANIZATIONAL OVERVIEW

A. Governance

1. **Official Document Modifications** – New Board and LEO Chairs, and changes following April 2022 County elections, require updated signatures of the current Chief Local Elected Officials of each county for the *2020-2025 Chief Elected Official Consortium Agreement*, an agreement between the eleven counties of the Bay Area WDB. LEO Board designees are asked to obtain the required signatures. The *2020-2022 LEO-WDB Joint Agreement*, an agreement outlining what the two boards will do individually, requires modification to include updated signatures of the LEO Board Chair and the Chair of the Board of Directors. These documents will then be submitted to the Department of Workforce Development (DWD) in accordance with workforce board certification requirements.

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2. Conflict of Interest Disclosure Statements – Board members, committee members, and staff are required to complete a *Conflict-of-Interest Disclosure Statement* each year indicating any affiliations with BAWDB partners or sub-contractors. These are to be submitted to DWD in accordance with workforce board certification requirements.

B. Operations and Programs

1. Corrections - Maria Rodriguez was hired to serve as Corrections Career Coach for Kettle Moraine Correctional and Taycheedah Correctional. Maria’s position takes place in the facility’s job lab to assist inmates with career search strategies before their release and includes post-release support services for those returning to the BAWDB area.

This effort is a collaboration between the Department of Corrections (DOC), DWD, and BAWDB’s Windows to Work (W2W) program. Working with the Adult Reentry Employment Strategic Planning (ARES) Grant, former Executive Director, Jim Golembeski, is retained on a limited-term contract to assist in gathering regional resources for continued programming and services.

2. Outreach – To leverage resources, support and improve outcomes, and build connections within the community, Valiquette and staff have been sought as facilitators, presenters, panelists, and contributors for other area workforce development events. The Hidden Talent initiative and the partnerships/collaborations therein have gained positive media attention as well. Additionally, Nan Macy and Valiquette have met with eight of our eleven county LEOs and area Board members throughout the summer.
3. WIOA Performance Summary – Q4 PY21 program performance was reviewed. BAWDB exceeded all adult and youth program measures. In the dislocated workers program, BAWDB met quarterly employment expectations and exceeded in the areas of median earnings, credential attainment, and measurable skills gain.

V. **FINANCIAL STATUS**

- A. PY22 Funding Summary – Reviewed the fourteen current funding stream allotments (programs being operated) with year-to-date expenditure—noting that allotments are multi-year awards and/or on varying timelines. The Board currently holds awards totaling \$9.5M with expenditures of \$2.2M YTD.
- B. Budgets – The PY22 (July 1, 2022 – June 30, 2023) Operating and Corporate budgets were reviewed as approved in May 2022. Related to Corporate Budget Wage and Benefits, any pay or benefit adjustment requests will be reviewed by the Finance & H.R. Committee in October. Wage and Benefit approvals and/or requests for modifications will come from this Committee.

VI. **CONSORTIUM BUSINESS (ACTION)**

- A. LEO Board Minutes – The May 5, 2022 minutes were amended and unanimously approved with a motion and a second from Streckenbach and David Englebert, respectively.
- B. Board of Directors Appointments – The following appointments were unanimously approved with a motion and a second from Streckenbach and James Przybylski, respectively:
 1. The appointment of Elizabeth Burns, Vice President of Student Success, Fox Valley Technical College, for Chris Matheny, FVTC
 2. The acceptance of the appointment of Jolene Wilkens, WI DWD Job Service for Brian Pelon following his new temporary assignment with DWD.

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3. LEO Board members were reminded that nominations for members of the Board of Directors come from LEOs to represent their respective counties and business sectors. The Board is currently accepting nominations from the private business sector, ideally for Florence and Kewaunee counties, as well as representatives from the healthcare and agricultural business sectors.

VII. FEDERAL, STATE, AND COUNTY UPDATES – Roundtable updates.

VIII. ADJOURNMENT - Adjournment was unanimously approved at 2:10 P.M. with a motion and a second from Streckenbech and Nelson, respectively.

NEXT MEETING
Thursday, November 10, 2022
Bay Area WDB | 520 N Broadway, Ste 320 | Green Bay, WI 54303
1:00 P.M. – 3:00 P.M.

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