



Serving Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Shawano, and Sheboygan counties.

520 N. Broadway, Suite 320
Green Bay, WI 54303
920-617-1384
BayAreaWDB.org

BAY AREA WORKFORCE DEVELOPMENT BOARD OF DIRECTORS

Thursday, May 19, 2022

1:00 P.M. - 3:00 P.M.

Northeast Wisconsin Technical College
2740 W. Mason Street | Green Bay, WI 54307

MEETING MINUTES

A networking luncheon was held between 12:00 pm – 12:45 pm.

Present: Tim Beno, Doak Bock, Amber Collegnon, Tara Carr, Ron Christensen, Marcia Christiansen, Chuck Dallas, Rebecca Duschane, Cheri Galecke, Mistine Habeck, Steve Heller, Dan Keyzers, Tracy Lobermier, Nan Macy, Guy Meyerhofer, Cheryl Neuens, Mercedes Olson, Kate Owens, Brian Pelon, Matt Rentmeester, Will Robinson, Mike Ruminski, Ann Schermetzler, Gerald Schomaker, Norman Shawanokasic, Michael Troyer, Matt Valiquette, Myrna Warrington, Bethany Wilde (in-person); Jennifer Bscherer, Dustin Delsman, Ed Kelley, Claudia Krepsky, Sarah Klapper, Melissa Lawrie, Heather Martin Chris Matheny, Brian Ognacevic, Vickie Patterson, Brian Schauf, Nicole Tritt (virtually)

Absent: Shirley Aviles, Kris Chosa, Roberta Davis, Cheryl Detrick, Andy Ford, Meridith Jaeger, Bruce Russell, Jennifer Short

I. CALL TO ORDER / ROLL CALL – The meeting was called to order by Chuck Dallas, Chair, at 1:04 P.M. Roll call confirmed that a quorum was present.

II. WELCOMING REMARKS & INTRODUCTIONS:

- A. Board Member Reappointments and New Members – On May 5, 2022, the Local Elected Officials Board (LEOs) approved new Board Directors including Michelle Lawrie, Executive Director, Door County Economic Development Corporation to complete the term of Steve Jenkins (retired), and Nicole Tritt, Corporate H.R., Schreiber Foods, to complete the term of Brian Schauf. Both appointments will commence on July 1, 2022.
- B. One-Stop-Operator/MOU/AJC Update – Matt Valiquette reported that the OSO contract, and the PY21 MOU, continue to be reviewed by DWD. The required American Job Center Re-certification is in progress.

III. FINANCIAL STATUS

- A. Program YTD Financial Summary – The Board has been successful at procuring additional funding to further support WIOA. This additional funding not only opens opportunities for new initiatives

A proud partner of the  network

The Bay Area Workforce Development Board is an Equal Opportunity Service Provider and Employer.

If you need this information or printed material in an alternate format or in a different language, services are available free of charge by contacting us at 920-617-1384 or info@bayareawdb.org. Deaf, hard of hearing or speech impaired callers can reach us through Wisconsin Relay Service at 7-1-1.

but also provides money for some support services program participants need and are not funded under WIOA.

- B. PY22 (July 1, 2022 – June 30, 2023) Program and Corporate Budgets – The PY22 Program and Corporate budgets were unanimously approved with a motion and a second from Tim Beno and Tara Carr, respectively.

IV. BOARD BUSINESS

- A. CONSENT AGENDA – Items 1-4 (below) were unanimously approved with a motion from Matt Rentmeester and Brian Schauf, respectively.

1. Board Meeting Minutes from April 21, 2022
2. Support Services (Adult) Policy Revision
3. Support Services (Youth) Policy Revision
4. NEW Policy – Individualized Career Services
5. Bay Area WDB Success Stories
 - Winners of the Wisconsin Technical Colleges Pitch Contest shared scholarship monies funded by Bay Area WDB.
 - Bay Area WDB programming and Board member, Mike Ruminski, are helping Afghani refugees navigate their way through training, job search, and resettlement in Green Bay.
 - A WIOA participant and former foster care youth, presented his success story via an FVTC video upon his graduation with a degree in Human Resources. Career Service Specialists, Doak Bock and Tracy Lobermier, who both worked with this recent graduate, shared their strategies of persistence, patience, and “planting seeds” when working with youth.
 - Forward Service Corporation and staff participated in a recent Earth Day Roadside Clean-up in Marinette County getting us some exposure within the community.
 - In June, Betty Gregory-Paasch, Bay Area WDB Program Manager will be retiring. We give Betty our gratitude for 30 years of leadership, dedication, and commitment to the mission and vision. Betty’s difference-making legacy will endure for eternity.

B. BOARD OF DIRECTORS OFFICER ELECTIONS

1. Chair - Current Chair, Chuck Dallas, will be stepping down as Board Chair, although he will remain a member of the Board of Directors. Vice-Chair Cheri Galecke was nominated, accepted, and unanimously approved as Chair on a motion and a second from Brian Schauf and Gerald Schomaker, respectively
2. Vice-Chair - Secretary, Dustin Delsman was nominated, accepted, and unanimously approved as Vice Chair with a motion and a second from Brian Schauf and Mike Ruminski, respectively.
3. Secretary - Mercedes Olson was nominated, accepted, and unanimously approved as Board Secretary with a motion from Matt Rentmeester and Dustin Delsman.
4. Treasurer - It was unanimous that Tim Beno retains his position as Board Treasurer with a motion and a second from Gerald Schomaker and Brian Schauf, respectively.

A proud partner of the  **americanjobcenter** network

Bay Area WDB is an Equal Opportunity Service Provider and Employer.

C. STANDING COMMITTEES UPDATES

1. Youth Standing Committee Dissolution – The WIOA Local Plan will be updated this year with no mandate to have a Youth Standing Committee; a committee that has been inactive for many years. The Board unanimously approved the dissolution of the Youth Standing Committee with a motion and a second from Guy Meyerhofer and Ed Kelley, respectively.
2. Other Committees – Both the Strategic Leadership and the Finance and H.R. committees will meet before the next Board meeting in September.

D. PY22 CONTRACTED SERVICE PROVIDER PROCUREMENT RECOMMENDATIONS

1. WIOA Youth & Young Adult Career Pathway Development Program Services (3-year contract potential) - With a motion and a second by Michael Troyer and Gerald Schomaker, respectively, the following awards were unanimously approved (Marcia Christiansen abstaining):
 - Forward Service Corporation for Bay North - Florence, Marinette, and Oconto counties, estimated \$236,353.00.
 - Forward Service Corporation for Bay Central – Outagamie County, estimated \$185,305.00
 - Great Lakes Training and Development Corporation for Bay Lakeshore – Sheboygan, Manitowoc, Kewaunee, and Door counties, estimated \$309,427.00
2. WIOA Adult & Dislocated Worker Case Management (3-year contract potential) – With a motion and a second by Brian Schauf and Tara Carr, respectively, the following awards were unanimously approved (Marcia Christiansen abstaining):
 - Forward Service Corporation for Bay North – Florence, Marinette, and Oconto counties, estimated \$133,606.00
 - Forward Service Corporation for Bay Central – Brown, Outagamie, Shawano, and Menominee counties, estimated \$383,728.00
 - Great Lakes Training and Development Corporation for Bay Lakeshore – Sheboygan, Manitowoc, Kewaunee, and Door counties, estimate \$187,372.00
3. WAI – Hidden Talent - With a motion and a second by Guy Meyerhofer and Michael Troyer, respectively, the WAI Hidden Talent initiative awards were unanimously approved as follows:
 - New North, Inc. and African Heritage, Inc for “Building Opportunities for Overlooked Sustainable Talent (BOOST™), estimated at \$588,500.00
 - We Are Hope, Inc. for the “Empowering Hidden Talent Program”, estimated \$103,065.00
 - Community Services Agency (COMSA) for CL Training for Refugees and Immigrants, estimated \$194,600.00

A proud partner of the  americanjobcenter® network

Bay Area WDB is an Equal Opportunity Service Provider and Employer.

4. DOC – W2W – Upon the approval of a contract with the Department of Corrections, the Bay Area WDB is requesting approval to become a sole source for programs at Kettle Moraine, Taycheedah, and Green Bay correctional institutes beginning with PY22. A motion was made by Tim Beno and Tara Carr, respectively, and unanimously approved.
- E. PY21 OPERATIONAL PROGRAM OVERVIEW – Presentation of a new dashboard that, in the future, will provide more in-depth opportunities to “slice and dice” data by age, education level, race, veteran status, gender, etc. Thank you to Cheryl Neuens for accessing data from the state system and monitoring ASSET records toward performance rates and audit findings.

V. BOARD OF DIRECTORS NEWS AND UPDATES

- A. MEETING SCHEDULE FOR 2022-2023 was provided and calendar invites with be sent.
- B. OTHER – Chuck Dallas and the Board thanked Vickie Patterson for all her work and organization in managing the WIOA and WAI Digital Literacy procurement.

VI. ADJOURNMENT – The meeting was unanimously adjourned at 2:38 P.M.

A proud partner of the  **americanjobcenter** network

Bay Area WDB is an Equal Opportunity Service Provider and Employer.