



# Bay Area Workforce Development Board

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## LOCAL ELECTED OFFICIALS

of the Wisconsin Bay Area Workforce Development County Consortium

### MINUTES

Thursday September 5, 2019

- Present: Holly Wahlstrom-Stratton (Chair-Florence), Richard Virlee (Door), Fran Damp (Sheboygan), Marvin Klosterman (Shawano), Ben Warrington (Menominee), Mark Anderson (Marinette), Larry Abitz (Designee for Tom Nelson), David Hemery (Representing Troy Streckenbach)
- Absent: Elmer Ragen (Oconto), Bob Ziegelbauer (Manitowoc), Troy Streckenbach (Brown), Tom Romdenne (Kewaunee)
- Guest Matt Valiquette

**Call to Order** – Ms. Wahlstrom-Stratton called the meeting to order at 1:03 PM at the Neville Public Museum. Roll call confirmed a quorum was present. Introductions were made.

- I. Approval of Minutes** – Motion to approve the June 19, 2019 LEO Board Minutes was made by Mr. Virlee with a second from Mr. Klosterman. Mr. Golembeski clarified a question that Ms. Wahlstrom-Stratton had on the Special Monitoring Report. Motion carried.

## II. New Business

### A. Resignations and Appointments.

Mr. Golembeski reported two resignations from Bay Area WDB members: Manny Vasquez from Pfefferle and Christina Studebaker from Door County Economic Development Corporation. Chair Wahlstrom-Stratton emphasized the importance of getting resignations in writing from departing board members. Mr. Golembeski will review the WDB Bylaws to review the resignation stipulations.

Five nominations for seats on Bay Area WDB were presented:

Brian Schauf, Schreiber Foods  
Will Robinson, Forsite Benefits  
Mercedes Schuchardt, WEC Energy Group  
Claudia Krepsky, Kohler Co.  
Brad Nye, Alliance Laundry Systems.

In addition, two board members who had resigned in June requested reinstatement as board members:

Tony Marcelle, Laborers' International Union  
Jim Schuessler, Door County Economic Development Corporation.

Motion to accept the resignations and approve the nominations and reinstatements was made by Ms. Damp with a second from Mr. Virlee. Motion carried unanimously.

**The Bay Area WDB, serving WIOA Title I, is an Equal Opportunity Employer and Service Provider  
Serving Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto,  
Outagamie, Shawano, and Sheboygan counties.**

**B. Roster Review.**

Given the new appointments to Bay Area WDB, a handout was provided summarizing membership. The information showed that Bay Area WDB membership meets all statutory requirements for membership under WIOA.

**C. DWD Monitoring Report.**

Mr. Golembeski reported two outstanding issues from PY 2018 DWD program monitoring. Both involved disallowed costs from subcontractor errors. One has been resolved; the second one staff hopes to have resolved very shortly. In both cases the subcontractor will bear the cost.

**D. PY 2019 Disclosure Statements.**

Members present were given new PY 2019 statements to sign. Ms. Willcox will send copies to LEO members who were not present.

**E. DWD Special Monitoring Report.**

Mr. Golembeski provided background and an update on the monitoring involving a purchase of training for a subcontractor at the Brown County Job Center to deliver a unique job search system to individuals dislocated from the Shopko corporate office. There are two outstanding issues that are still in the process of being addressed. The amount in question is \$12,500 which would have to be repaid from non-federal and non-state funds if there is ultimately a negative determination in this case. Staff is reviewing what resources might be available if needed, but the counties bear ultimate responsibility for board finances.

**F. PY 2018 Budget Updates.**

Mr. Golembeski reported that Staff is continuing to pull together information impacting the PY 2019 budget. Staff and subcontractors continue to negotiate services under a much smaller system than in the past. A handout was provided showing a reduction in federal grant funding from \$4,973,913 to \$2,479,257 in the past five years. This is a 50% decrease in the main funding source for WIOA programs.

**G. PY 2019 Procurement and Contract Updates.**

The BAWD is still working on contracts for PY 2019.

**III. Federal Updates.**

**A. NACO Resolution on WIOA Funding.**

The National Association of Counties recently adopted a resolution supporting full funding for WIOA programs in the FY 2020 federal budget. Members received a copy of the resolution to bring back to their counties for consideration. Bay Area WDB has consistently demonstrated the effective services that a workforce board can bring to workers and employers given sufficient resources.

**B. DOL “ Call to Action” Report**

The US Department of Labor recently released a document about the role of local workforce boards titled: “A Call to Action for Workforce Development Boards” that Mr. Golembeski recommended as insightful and forward looking. Copies were available and the LEO members were encouraged to read the report. A handout summarizing the four roles that

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workforce boards play was reviewed. The report also emphasized the importance of the close relationship between the state workforce board and the local boards.

#### **IV. Program Updates**

##### **A. WIOA Programs**

Bay Area WDB met one performance standard and exceeded ten performance standards for WIOA Adult, Dislocated Worker and Youth program performance in PY 2018. No standards were failed to be met.

##### **B. Strategic Plan PY 2019**

Mr. Golembeski reviewed the PY 2019 Bay Area WDB Strategic Action Plan. He noted that the regional job center system and its customers are going through significant changes. The Strategic Action Plan, adopted by the WDB last May, focuses on repositioning Bay Area WDB in light of these changes and with having access to fewer resources.

##### **C. Academic and Career Planning**

A NEW North INSPIRE implementation group meets regularly and Mr. Golembeski participates in that effort to connect K-12 students to career opportunities in the region.

##### **D. Industry Sectors**

The NEW Manufacturing Alliance is gearing up for “October Is Manufacturing Month and the various activities that regularly occur. NEWMA has conducted an “Industry 4.0” study to assist area companies to incorporate new technology in manufacturing and prepare workers for the jobs of the future. The NEW Construction Alliance has hired an executive director and is engaging in a recruiting drive to enlist more members.

#### **V. Other Updates**

#### **VI. Sub Regional Issues**

#### **VII. Adjournment**

The meeting adjourned at 2:40 PM

**The Bay Area Local Elected Officials Board will met next on Thursday, November 7, 2019 at 1 PM at the NWTC (room) CC205 in Green Bay.**