



Bay Area Workforce Development Board

317 West Walnut Street | Green Bay, WI 54303

T (920) 431-4100 | F (920) 431-4101

TDD/TTY Dial 7-1-1 Toll-free

www.bayareawdb.org

MINUTES

BAY AREA WORKFORCE DEVELOPMENT BOARD

Thursday, February 18, 2021 (REVISED)

Present

Brian Pelon, Bruce Russell, Brian Schauf, Cheri Galecke, Chris Matheny, Chuck Dallas, Dustin Delsman, Ed Kelley, Gerald Schomaker, Jennifer Bscherer, Heather Martin, Kim Holmes, Marcia Christiansen, Matt Rentmeester, Mercedes Olson, Mike Ruminski, Mike Troyer, Paul Carlsen, Penny Helmle, Ron Christensen, Shirley Aviles, Tara Carr, Tim Beno, Will Robinson

Absent

Aaron Augustian, Kris Chosa, Claudia Krepsky, Deb Buckley, Steve Heller, Wendy Dzurick, Ron Kadlubowski, Dan Keyzers, Guy Meyerhofer, Meredith Jaeger, Brad Nye, Robert Pontius, Ann Schermetzler, Loretta Shellman, Steve Jenkins, Myrna Warrington

Call to Order/Roll Call/Welcome

Chuck Dallas called the meeting to order via ZOOM at 1:08pm and a quorum is present.

Operational Overview

Vickie and Sarah provided an overview of Bay Area WDB's programming, to include WIOA performance outcomes and a recent shared success story.

Vickie and Sarah presented a summary of recommended procurement and contractual options for PY21 outlined on the accompanying powerpoint presentation.

Sarah presented an overview of the Collaboration of Wisconsin (COW) Rural Healthcare H1B grant, which is a DOL 4-year multi-million dollar, multi-WDB collaboration designed to promote and support key identified healthcare careers for customers interested in living and working in designated rural areas of our region.

Mid-Year Fiscal Summary Report

Debbie provided an overview of our current corporate budget and stated we are financially in a good position right now. The Corporate Budget was previously approved by the Locally Elected Officials during their scheduled February meeting and reflects an overall budget of increase of \$42,854.00 due to recent staffing hires and a planned office relocation.

Board Business

4a Consent Agenda

The Consent Agenda items were adopted as submitted on a motion by Tim Beno and a second from Dr. Troyer. The motion was unanimously approved.

4b PY21 BAWDB Contract Negotiations

Matt Rentmeester made a motion with a second by Gerald Schomaker to approve the following contract extension recommendations:

A proud partner of the  network

Bay Area WDB, serving WIOA Title I, is an Equal Opportunity Service Provider and Employer.

1. Bay North WIOA Adult/Dislocated Worker (NEWCAP, Inc.) **\$ 165,281.00**
2. Bay North WIOA Youth/Young Adult (Forward Service Corp.) **\$ 270,192.00**
3. Bay Central WIOA Adult/Dislocated Worker (Forward Service Corp. & Great Lakes Training & Development Corp. Partnership) **\$ 305,277.00**
4. Bay Central Outagamie WIOA Youth/Young Adult (Fox Valley Tech. College) **\$ 180,119.00**
5. Bay South WIOA Adult/Dislocated Worker (Great Lakes Training & Development Corp.) **\$ 152,551.00**
6. Bay South WIOA Youth/Young Adult (Great Lakes Training & Development Corp.) **\$ 227,243.00**

The motion carried unanimously, **with the following abstentions: Cheryl Detrick, Marcia Christiansen, and Chris Matheny.** Matt Valiquette explained the funding amounts were being provided as contextual information and are based on current subrecipient (contract) award amounts and consequently do not obligate any contractual party. All contracts and contract budgets are subject to mutual negotiations before finalized.

4c Executive Director Salary

Mr. Dallas discussed the Executive Committee hiring process and briefly summarized some of the salary “negotiation” (or lack thereof) confusion which followed the Committee’s decision to promote Matt Valiquette to the Executive Director position. Earlier in the month, Mr. Dallas joined the LEOs and presented an overview of the salary discussion. Ultimately, Mr. Dallas recommended the new Executive Director salary to be set at \$82,000.00 annually, with a performance review to be conducted by the Board of Directors at the six month mark. Dr. Troyer made a motion to accept the recommendation with a second by Dr. Carlsen. The motion carried unanimously. A discussion followed, focusing on the responsibilities (joint and delegated) in the BAWDB by-laws and governance documents. A need for improved understanding and clarity of roles and responsibilities (not limited to salaries) as articulated in the various governance documents was generally agreed upon.

4d BAWDB Office Relocation

Sarah presented an overview of the relocation progress, which included highlighting the tangible benefits and advantages of relocating to the Railyard district. Biophilic designs, improved HVAC systems, enhanced technological backbone, safer/cleaner personal work spaces, and options to expand flexible workspace for future growth were all highlighted.

4e-h

Matt Valiquette provided updates on the following topics:

PY21 One Stop Operator: awaiting DWD to develop and publish the RFP, to which the BAWDB intends to submit a proposal in our previously discussed desire to pursue.

WDA5 Local and Regional Plan: The Regional Plan was recently returned to BAWDB and FVWDB for additional revisions (3rd submission), while the BAWDB Local Plan is currently being reviewed by DWD (3rd submission).

PY20 MOU: The MOU was recently approved by DWD and is currently being routed to all MOU partners for final review and signatures.

PY19 DWD Coordinated Monitoring Report: Is very close to full resolution and nearing completion.

5 Bay Area WDB Committees

The topic of standing and ad hoc committees was broadly discussed as the need to re-convene committee meetings, particularly the “Strategic Planning” committee/task force. It was decided to dedicate agenda time during the April 2021 WDB Board of Directors meeting to discuss committee composition, role, responsibility, meeting schedule, etc.

Adjournment

The meeting adjourned at 2:30pm.

The next Bay Area WDB meeting will be on Thursday, April 15th from 1:00-3:30pm via ZOOM

Bay Area WDB, serving WIOA Title I, is an Equal Opportunity Service Provider and Employer.

Additional information, and auxiliary aids and services for individuals with disabilities, is available by contacting Matt Valiquette, EO Officer at mvaliquette@bayareawdb.org | (920) 431-4100 | TDD/TTY Dial 7-1-1 Toll-free

Bay Area WDB, serving WIOA Title I, is an Equal Opportunity Service Provider and Employer.

Additional information, and auxiliary aids and services for individuals with disabilities, is available by contacting Matt Valiquette, EO Officer at mvaliquette@bayareawdb.org | (920) 431-4100 | TDD/TTY Dial 7-1-1 Toll-free