



## ***Bay Area Workforce Development Board***

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### **STRATEGIC LEADERSHIP COMMITTEE of the Bay Area Workforce Development Board**

#### **Meeting Summary May 25, 2006**

**Present:** Larry Harkness, Elizabeth Mahloch, Brian Pelon, Mike Troyer  
**Others:** Ann Franz, Jim Golembeski

The meeting was called to order at 11 AM. Members reviewed the draft statement on the Strategic Leadership Committee job description:

The **Strategic Leadership Committee** will bring together Bay Area WDB members and job center leaders to:

1. Advance communication within the Bay Area One-Stop system to provide accurate information, guidance, and support to the work of the job centers and the board;
2. Articulate a vision for the local One-Stop system in terms of continuous quality improvement, enhanced customer service, and increasing cost efficiency; and identify opportunities to achieve that vision;
3. Identify priority leadership topics for consideration by the board and other committees;
4. Serve as a "sounding board" on select leadership issues that arise from the WDB, committees, or job center operation.

This description was an abbreviated version of the original purpose of the committee. Members asked that a fifth point be added to the effect that the committee would be charged with planning ahead 3 or more years to position the Bay Area One-Stop system to have a significant impact on workforce development in the region. [Note: The Executive Committee will review the job descriptions of the standing committees.]

Members reviewed the draft WIA budget for 2006. Mr. Golembeski emphasized the reality that significant changes would be necessary over the coming year to adjust to an anticipated 30% reduction in resources in 2007. Discussion centered on the role of the proposed "job center managers" in the draft budget. An early budget draft anticipating a 10% cut in WIA funding proposed contracting for four such positions to assist the job centers in making the transition to a leaner system. At the present time, there is a 21% reduction in WIA funding, so two positions were proposed. There is a need for these "job center managers" to be real change agents in helping the partners to create new levels of partnership and consolidate services in creative ways. The members agreed that, if such positions were approved, they needed to be connected to the strategic goals and action steps of the WDB and not be tied to one or another part of the area. Mr.

The vision of the Bay Area Workforce Development Board is that job skills and educational levels are increased, quality of life for all individuals is enhanced, while employers' needs are met.

Golembeski explained that the job description was evolving as committee and board discussion provided input. There is also the need to make sure we can sustain the initiatives we are developing over the longer term.

The committee will meet during the summer months and members agreed that the third Thursday was workable provided the meeting was at the beginning or the end of the day rather than in the middle. Mr. Golembeski suggested that the committee start by conducting an exercise to draft a budget for 2007 assuming significant WIA funding reductions. Those meetings will be scheduled after consultation with Mr. Hilke.

The meeting adjourned at 12:25.