

Minutes
WDB Program Performance Committee
October 21, 2004

Staff update on Fiscal 2003 & 2004 Performance:

Betty provided an update:

Older Youth

- For areas where goals were not met case managers will re-do the data entry for cases when possible
- We were 1 Person short of meeting goal and Jim G tracked down one participant in order to obtain the necessary data to document a successful outcome. This changed the older youth outcome from “failed” to “met” which should qualify us for incentive bonus dollars.
- Shawano met their goal, but they did not have any completers.

ISS Form

- Betty has developed an ISS manual & form. All data elements will be included so that required data elements cannot be omitted.

BAWDB has the highest numbers of High School “drop outs” in the State obtaining their diplomas.

Job Center workshops are considered core services, not training.

Review of Performance Criteria

The previously developed standards were accepted. The committee stressed the importance of incentive funds if this is to be successful

Implementation Timetable:

- 18 Month Implementation
- WDB will Mail letter to management team with instructions
- Start date of January, 2005.
- Tech Assistance will be available. Job Center Management Team Representatives will be encouraged to participate in Program Performance Committee Meetings.
- Discussion of Allocation of dollars: Financial Incentive: Committee recommends a WDB incentive budget allocation (minimum of \$100,000) The incentive award allocation to job centers would be based on their percent of the WIA allocation if they met the required performance criteria.
- Job Center Management Teams could determine how to use the incentive funds, but the funds must be used for allowable WIA expenditures.
- Job Centers that do not meet performance criteria could face future Job Center de-certification by the WDB.