



Bay Area Workforce Development Board

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EXECUTIVE COMMITTEE of the Bay Area Workforce Development Board

MEETING MINUTES

July 11, 2005

Present: Paul Linzmeyer, Christine Jensema, Bob Guenther, Diane Koepke, Joe Hilke
Absent: John Haugh, Don McAdams

Mr. Linzmeyer called the meeting to order at 3 PM. Several members participated by conference call and a quorum was present. Staff was in attendance as was Karen Smits from NWTC. The Minutes of the April 12, 2005 meeting were adopted as submitted on a motion by Ms. Koepke, second by Mr. Guenther.

Members considered staff recommendations to allocate \$43,000 to the Sheboygan Job Center and \$74,000 to the Marinette Job Center in additional WIA funding from unobligated funds. In both cases the caseload of the WIA staff did not permit new enrollments into WIA programs, so additional staff was needed. Motion to approve the staff recommendation was made by Ms. Koepke, second by Mr. Hilke. Motion passed on a roll call vote.

Staff explained that the request for additional funds for the people enrolled in the National Emergency Grant (NEG) was no longer needed because the Bay Area WDB has received an extension of the NEG and an additional \$208,000 directly from the Department of Labor for this purpose.

There was discussion about the Business Services contract for which an RFP had been recently issued. Members had received copies of the proposals from the three interested parties, and were asked to do rating sheets, although there was a little confusion about the process and rating sheets had not been received from the absent members. It was noted that Mr. Golembeski and Mr. Linzmeyer had connections with some of the proposers and would not participate in the voting or discussion of the merits of the proposals. Several members suggested that it would be valuable to have short presentations from the proposers, and there was consensus to set up an additional meeting to do that. The matter was not acted upon.

The meeting adjourned at 3:30 PM.

The vision of the Bay Area Workforce Development Board is that job skills and educational levels are increased, quality of life for all individuals is enhanced, while employers' needs are met.