



Bay Area Workforce Development Board

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EXECUTIVE COMMITTEE of the Bay Area Workforce Development Board

MEETING MINUTES November 16, 2004

Present: Paul Linzmeyer, Diane Koepke, Don McAdams, Bob Guenther, Dave Turbiville
Absent: Joe Hilke, John Haugh
Guests: Mavis Arnold, Renee Koenig

Mr. Linzmeyer called the meeting to order at 9 AM at the NWTC Center for Business and Industry Conference Room. A quorum was present. Minutes of the September 9, 2004 meeting were approved as submitted on a motion by Ms. Koepke, second by Mr. Guenther.

Funding Requests. The members listened to representatives from the Door County Job Center and the Kewaunee County Job Center about their need for additional WIA funding to keep staff in place at the job centers. The committee had previously asked that the job centers provide information about how the agencies would achieve long term viability for the job centers if the board provided short term funding. Mr. Golembeski stated that the need in all the job centers was not the issue as much as the sustainability of the job centers in the smaller communities. He pointed out that over the last ten years or so we have been able to expand employment services into some of the communities that did not have such services previously, but that situation seems to be changing because of decreases in program funding. The WDB has some unobligated WIA funds that staff is hoping to use to mitigate anticipated further funding decreases in 2005. After discussion, there was a motion by Mr. Turbiville, second by Ms. Koepke, to allocate an additional \$6,000 of WIA funds to the Kewaunee Job Center. Motion passed on a unanimous vote. There was a motion by Mr. Turbiville, second by Mr. McAdams, to allocate an additional \$7,100 of WIA funds to the Door County Job Center. Motion passed on a unanimous vote.

Staff asked whether the committee wished to allocate \$2,000 of the funds set aside for the implementation of the NEW Economic Opportunity Study to support the NEW Regional Economic Development Partnership Launch Symposium on November 15. Mr. Golembeski pointed out that the Bay Area WDB logo had been displayed prominently on promotional materials for the event. Motion was made to approve the use of \$2,000 for that purpose made by Mr. Guenther, second by Mr. Turbiville. Motion passed on a unanimous vote.

Strategic Planning. Members reviewed the Bay Area WDB Vision and Mission Statements. Mr. Golembeski pointed out how these guided staff recommendations on the use of WIA funding and he compared the Bay Area to other areas. In particular, the emphasis on skill development and increased educational levels has led the Bay Area WDB to set aside significant sums of money in its budget for training programs for WIA participants. Mr. Linzmeyer noted that

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“continuous systems improvement” was not included in either statement, but was an important part of what we wanted to see in the local One-Stop system. After discussion, members decided that the Vision and Mission statements covered what they saw as important to the work of the board and let them stand as they are.

The meeting adjourned at 10:45 AM.

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