



## ***Bay Area Workforce Development Board***

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### **EXECUTIVE COMMITTEE of the Bay Area Workforce Development Board**

#### **Meeting Minutes April 12, 2005**

Present: Paul Linzmeyer, Don McAdams, Bob Guenther, Dave Turbiville, Diane Koepke  
Absent: Joe Hilke, John Haugh

Mr. Linzmeyer called the meeting to order at 1:00 PM. A quorum was present with several members participating by conference line. The Minutes of the November 16 meeting were approved as submitted on a motion by Mr. Guenther, second by Mr. Turbiville.

Staff reported that 2005 WIA allocations had not been received from the state office, so the draft budget documents reflected a worst-case scenario for the Bay Area. These documents outlined several options for allocating 2005 WIA funds. Staff noted the availability of significant amounts of “carry-in” funds, funds—monies either unspent or unobligated from the current year. This was due to having a number of supplementary grants over the last several years as well as reductions in the amount of tuition available to each participant through WIA. Staff also advised taking a multi-year approach to using available funds, making sure that we also carry funds forward into 2006.

There was discussion about WIA Older Youth performance during the last several years. Beginning four years ago, WIA OY funds were allocated by formula to the job centers instead of allocating those funds competitively. However, the job centers have struggled, and continue to struggle, to meet Older Youth performance. For 2005, the job centers will still receive the OY funds, but not by formula. Rather, they must compete among themselves for the funds based on their plans to serve this age group. In addition, some adjustments will be made as to which participants are enrolled in Older Youth, and staff offered an option for funding a case manager position at each of the technical colleges that would focus on keeping this target group in post-secondary programs through successful completion. Members endorsed this last suggestion.

Members also reviewed the other options presented by staff and discussed whether there was the need and sufficient resources to maintain the number of job centers we have in the Bay Area. Staff shared that it would be better to speak about pulling WIA resources out of some of the job centers because some service sites might continue anyway. In addition, criteria would need to be established for use in determining which centers would receive WIA funds and which would not.

The draft corporate budget was also reviewed. The budget projected a 3% salary increase for staff and members felt that was in line with what was happening in the private sector. Two things were added to the corporate budget at the request of the Executive Committee. A Grant

The vision of the Bay Area Workforce Development Board is that job skills and educational levels are increased, quality of life for all individuals is enhanced, while employers' needs are met.

Writer position should be included to bring more resources into the board. There was discussion about whether this should be a fulltime staff position or contracted out. Mr. Golembeski indicated his preference for contracting to get this service and he will explore options. The amount of \$30,000 was provisionally agreed upon for this purpose. Secondly, \$10,000 was added to the budget to be used for projects related to the NEW Economic Opportunity Study as they might arise.

There was additional discussion about the developing skill shortages in NE Wisconsin, particularly in welding and truck driving. These skill shortages underline the need to have the job centers connect more effectively with the 16-25 year old age cohort, as well as with individuals returning to communities from the state corrections system. Members also reviewed the “Manufacturers Speak Out” report from the Wisconsin Technical College System that indicated the real need for skills in the areas of communication, teamwork, and problem solving in addition to the specifics of technical training in a field.

Members agreed to take the staff suggestions to the upcoming WDB meeting and agreed that the option to bring on Older Youth case managers at the technical colleges was a good idea.

The meeting adjourned at 2:10 PM.