



Bay Area Workforce Development Board

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EXECUTIVE COMMITTEE of the Bay Area Workforce Development Board

Meeting Minutes December 7, 2007

Present: Christine Jensema, Tony Marcelle, Mike Troyer, Joe Hilke
Absent: John Haugh, Paul Linzmeyer, Sam Perlman

Ms. Jensema called the meeting to order at 8:10 PM in the conference room at the Bay Area WDB office. Several members participated by conference call. Roll call showed a quorum present. The Minutes of the 5/10/2007 meeting were adopted as submitted on a motion by Mr. Hilke with a second by Dr. Troyer.

Mr. Golembeski reviewed the financial situation of the Bay Area WDB which included unobligated (i.e., “carry-in”) funds of:

WIA Adult	\$ 58,208
WIA Dislocated Worker	\$ 182,368
WIA Youth	\$ 141,846
Administration	\$ 75,891

These are generally smaller amounts than we have carried over from year to year in recent times. These funds, however, are available for allocation at the present time.

The Transitions program, contracted to a partnership of Family Services and Forward Service Corporation, assists area young people incarcerated at the state juvenile corrections facility at Lincoln Hills to make successful transitions back into Bay Area communities. Kathryn Zavala, the project manager from Family Services was present to answer questions. Last May, the Bay Area WDB had allocated \$50,000 toward continuing this project with the hopes that the Wisconsin Department of Corrections (DOC) would contribute another \$50,000 to cover the full cost of the program. DOC is not able to contribute any part of the program funds at this time. Staff reported that two of our current WIA Older Youth contractors, Forward Services Corporation and Great Lakes Training and Development Corporation, have volunteered to deobligate \$15,000 each for the

Transitions program. Motion was made by Dr. Troyer, with a second by Mr. Marcelle, to accept the voluntary deobligations and allocate an additional \$20,000 in unobligated Older Youth WIA funds to continue the Transitions program through June 30, 2008. Motion was adopted unanimously. There were questions about continuing the program after June 30, 2008, but staff has no idea what our PY 2008 WIA allocations will look like at this time. In Washington, President Bush and Congress are at a complete stalemate over the new federal budget that was supposed to take effect on October 1, 2007.

Mr. Golembeski explained that he needed to make a decision shortly about the group health care policy for staff for 2008. He had planned to join the Healthy Lifestyles group that the Green Bay Chamber began last year, but the quotes from that program amounted to more than a 100% increase in our premiums. To maintain the current level of health care coverage would require the allocation of additional administrative funds. He is still researching options for coverage after the policy renewal date of December 15, so members did not have access to all the information that should be available soon. A decision needs to be made by Thursday, December 13.

At this point, a quorum was lost, and members agreed to meet again on the morning of Thursday, December 13 to review additional information.

The meeting adjourned at 8:45 AM.